

Useful Tips for Claim Submission and Account Summary

Submit a Claim

When not using the Beniversal Card or for Dependent Care expenses, you can submit a claim with your itemized receipt or supporting documentation. Claims can be submitted:

- **Online at www.BenefitResource.com**
Once logged in to your account, go to the FSA/HRA tab and select Submit Online Claim. Follow the on screen instructions.
- **Through the BRiMobile app**
Download the BRiMobile app from the Apple App Store or Google Play.
- **By faxing/mailing a claim form**
Claim forms can be downloaded and printed from www.BenefitResource.com.

Reimbursements are paid weekly. To receive your reimbursements by direct deposit, please log into www.BenefitResource.com and set up your direct deposit account information.

Log in to BRiWeb

BRiWeb is your secure participant login for managing your accounts with Benefit Resource. BRiWeb allows you to view balance and transaction information, submit claims, download plan documents and much more.

To log in, go to www.BenefitResource.com:

1. Click Participants under Secure Login.
2. Once on the Participant Login page, please enter:
 - Company Code:** Provided by your employer
 - Login ID:** Default Login ID selected and provided by your employer. You may change it upon initial login.
 - Initial Password:** 5 digit home zip code (*You will be prompted to change the password upon initial login.*)
3. BRiWeb will open to a Dashboard which provides a quick snapshot of your account(s) and profile. To manage your FSA, select the FSA/HRA tab.



To view a quick video demo of BRiWeb, visit the Resource Center at www.BenefitResource.com.

Contact Participant Services

Participant Services is available to assist with your questions by phone, chat and email. Representatives are available in English and Spanish.

Phone: (800) 473-9595, Monday - Friday, 8am - 8pm (Eastern Time)

Email: ParticipantServices@BenefitResource.com

Live Chat: Available through the participant login at www.BenefitResource.com, Monday - Friday, 8am - 5pm (Eastern Time).

Download the BRiMobile app

BRiMobile is your on-the-go account access to view balances and recent transactions, submit claims and send receipts. BRiMobile app is available for iPhone, iPad and Android devices. Learn more at www.BenefitResource.com/tools or download the app from the Apple App Store or Google Play.

